

Brisbane Sustainability Agency Pty Ltd.

## Annual Report

For the year ended 30 June 2021.

2020 - 2021



**BRISBANE**  
Sustainability  
AGENCY



Free native plant giveaway at Brisbane City Council's Green Heart Fair.

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Participants of the Brisbane Carbon Challenge.

# Chair's Foreword

On behalf of Brisbane Sustainability Agency (formerly CitySmart), I am pleased to present the 2020-21 Annual Report.

At the conclusion of the financial year, using the foundations of CitySmart, Brisbane City Council (Council) strengthened its commitment to sustainability and the natural environment through the establishment of Brisbane Sustainability Agency Pty Ltd.

Brisbane Sustainability Agency brings together the expertise of CitySmart and Oxley Creek Transformation to collectively supercharge Council's long-term plan for a clean, green and sustainable Brisbane, with an emphasis on sustainability and liveability outcomes for the city.

Brisbane Sustainability Agency demonstrates world-class leadership in sustainability, promotes environmental best practices and creates legacy outcomes to help make Brisbane our nation's most sustainable city for future generations to enjoy.

The 2020-21 financial year has seen continued delivery of successful events and programs that complement Brisbane's sustainability vision. Significantly, May 2021 saw the successful delivery of the Green Heart Fair in Chermside, a milestone achievement to deliver during the challenging times of the Covid-19 pandemic.

The highly successful events and programs, previously managed by CitySmart, will continue to be delivered by Brisbane Sustainability Agency. There will be an increased focus on engaging, educating and empowering Brisbane residents, industry,



community groups and businesses to adopt practices that contribute to Brisbane achieving its long term sustainability agenda.

This year's Annual Report looks back at what we have achieved over the past year to set the foundation for this enterprising new stage. During the year the Board was strengthened by the appointment of Patrice Sherrie, Ben O'Hara, Lady Jane Edwards AM, Guy Gibson and Andrea Kenafake, and the re-appointment of Dylan Byrne and Kathie Sadler. I also welcome the appointment of Ms Tracy Melenewycz as our CEO.

I would like to thank the outgoing Chair, Neil Horrocks, Director, Colin Jensen and the former CEO James Bulinski who made an excellent contribution over several years.

We look forward to delivering signature environmental projects and economic outcomes for Brisbane, and appreciate the support of Brisbane City Council and our partners in 2020-21.

A handwritten signature in black ink, appearing to read 'Nigel Chamier'. The signature is fluid and cursive, with a long horizontal stroke at the end.

**Nigel Chamier AM**

Chair  
Brisbane Sustainability Agency

# Chief Executive Officer's Message

The journey to accelerating Brisbane City Council's long-term plan for a clean, green and sustainable Brisbane commenced in 2020-21 with the renaming of CitySmart and the establishment of 'Brisbane Sustainability Agency'.

Brisbane Sustainability Agency will not only build upon and strengthen the foundations of CitySmart, but will incorporate the transformation of the 20-kilometre Oxley Creek corridor into a world-class green lifestyle and leisure destination and explore opportunities to deliver sustainable and liveable outcomes for the city. In the years ahead, Brisbane Sustainability Agency will play an even greater role in complementing Council's vision for the city.

At the commencement of the 2020 financial year, the Covid-19 pandemic required the November 2020 Green Heart Fair to be delivered as a virtual Fair, with a focus on helping residents prepare for a sustainable summer. Fortunately, the Fair returned with a successful in-person event in May 2021, which was attended by over 20,000 residents.

In 2020-21 Brisbane Sustainability Agency helped shape a series of initiatives to build a more sustainable city and continued to collaborate with stakeholders and partners to deliver sustainability outcomes. Significantly, new programs were launched to support small businesses and community clubs facing unprecedented challenges during the pandemic.

In partnership with Council, Brisbane Sustainability Agency launched the Resilient Clubs Support Program to help community clubs who lease facilities from Council to reduce their operational costs and become more energy and water efficient. Planning also commenced on a new platform to help small businesses reduce their operational costs through sustainable business practices, initiatives and offers.

Brisbane Sustainability Agency also partnered with Council to support residents through both the Flood Resilient Homes Program, a program aimed at residents who are severely impacted by overland flow flooding to become more flood resilient, and the Brisbane Carbon Challenge, a program to encourage residents to reduce their household carbon emissions and save on household bills.

Fostering industry partnerships and collaboration opportunities continued to be an area of focus in 2020-21. The valued partnership with IAG on a Climate Adaptive Homes research project provided a solid foundation for a continued focus on helping homeowners in South East Queensland be better prepared for severe storm events.

Thank you to all Brisbane Sustainability Agency employees and partners for the continued dedication and commitment towards creating a more sustainable and resilient Brisbane. The future of Brisbane Sustainability Agency is on the right path!



**Tracy Melenewycz**  
Chief Executive Officer  
Brisbane Sustainability Agency









# 2020-21 Key Achievements



Solar panel installation at Centenary Rowing Club, Riverhills, as part of the Resilient Clubs Support Program.

In 2020-21 Brisbane Sustainability Agency (formerly CitySmart) delivered projects and programs that help build more sustainable communities and drive positive economic outcomes across Brisbane. This included partnering with people and organisations who want to lead in sustainability across waste, energy, water, transport, climate resilience, greenhouse emissions, green space and the circular economy.

## Key achievements for the year included:

-  Delivery of key projects and programs, achieving sustainability outcomes across Brisbane for residents, community organisations and businesses.
-  Continued to grow our partnerships with stakeholders and members across a variety of industries such as water, waste, energy and transport.
-  Promoted initiatives and practices that encourage residents to live more sustainably through podcasts and radio interviews.
-  Held a range of virtual and in-person events, including a Green Heart Fair, attracting over 20,000 attendees.
-  Engaged with over 65,000 people through our online community.
-  Launch of Brisbane Sustainability Agency, an initiative of Brisbane City Council.

# Introduction to Brisbane Sustainability Agency



In June 2021, CitySmart was re-named and re-branded as "Brisbane Sustainability Agency". By joining the expertise of CitySmart and Oxley Creek Transformation, Brisbane Sustainability Agency will accelerate Brisbane City Council's long-term plan for positive environmental outcomes that deliver projects, services and key environmental initiatives that produce sustainable outcomes for the city. This will be achieved by delivering on Brisbane Sustainability Agency's goals, which are three-fold:



## Environmental

Influence sustainability outcomes for Brisbane and beyond.

Educate and empower residents and businesses to adopt sustainable lifestyles and practices.

Drive transformational change to degraded natural areas to create and preserve legacy greenspaces for Brisbane.



## Social

Encourage more sustainable communities through our events and programs.

Enhance public spaces to create more opportunities for residents and visitors to enjoy Brisbane's natural environment.

Accelerate the delivery of key projects that yield sustainability and liveability outcomes for the city.



## Economic

Inspire and support businesses to adopt and commit to sustainable and environmentally conscious business practices.

Deliver legacy environmental outcomes to ensure Brisbane remains a liveable city for future generations.

Attract and foster partnerships and investment to deliver exemplar on-the-ground projects, services, and positive economic outcomes.

# Projects and Programs



Turf audit being conducted at Sandgate Hawks Football Club, as part of the Resilient Clubs Support Program.

# The Flood Resilient Homes Program



The Flood Resilient Homes Program (Program) is an initiative of Brisbane City Council delivered in partnership with Brisbane Sustainability Agency. The Program allows residents in identified areas that are regularly and severely impacted by overland flow flooding, to receive a free in-home service by flood resilience experts. This includes tailored flood resilience recommendations and an invitation to participate in an Incentive Scheme that provides financial assistance for those properties where building or design improvements have been recommended. The Program trial has continued in locations across Brisbane that have a history of overland flow flooding.

To complement and expand the reach of the Program, this year a campaign has been developed to educate and promote flood resilient strategies when renovating and building new homes. The videos and guides have been prepared to not only inform Brisbane residents impacted by flooding events, but also to provide advice for trade contractors and builders on flood resilient design.

In 2021 the Program has now :

- Completed 246 Home Service Assessments, a free in-home assessment of a property's flood resilience.
- Onboarded 155 properties in the Incentive Scheme, which provides financial assistance to undertake building and design works to improve a property's flood resilience.
- Achieved a 92% satisfaction rating from participants of the Program.





# Resilient Clubs Support Program

Brisbane Sustainability Agency is proud to deliver Brisbane City Council's Resilient Clubs Support Program (Program). The Program helps community organisations, who lease facilities from Council to become more energy and water efficient, with the aim to reduce their operational costs. This initiative is fully funded by Council and is provided as a free service to participating clubs.

The Program includes energy and water efficiency audits, the development of water and energy efficiency action plans, a coaching and support program to assist with implementing action plan recommendations, and selected water and energy-related infrastructure improvements.

These improvements can significantly reduce the operating cost of clubs, while also optimising the use of natural resources and future-proofing clubs for the benefit of the Brisbane community.



In 2020-21 the Program engaged with 98 organisations and undertook:

- 207 energy, turf, irrigation and water efficiency audits across 92 Sites.
- Minor works during audits, such as repair and optimisation works.
- 20 data energy monitoring system installations.
- 22 solar system installations, totalling 358.7kW of installed capacity.
- Clubs focus group and coaching initiatives.

# Brisbane Carbon Challenge



In partnership with Brisbane City Council, in 2020-21 Brisbane Sustainability Agency supported residents to reduce their household carbon emissions and save on bills through the Brisbane Carbon Challenge (the Challenge).

The Challenge's goal is to reduce emissions created by Brisbane households to six tonnes per year on average by 2031. This represents around a 50% reduction from the current average of 11.55 tonnes across energy, transport and waste emissions.

An online tool was launched in September 2020 to help households calculate their annual carbon footprint, promote actions to lower carbon emissions and tips to save on household bills.

To demonstrate how it can be done, 20 'Champion Households' were selected to

take part in the Challenge. The selected households received ongoing support throughout 2020-21 to understand where their carbon emissions are coming from, how to take action to reduce them and to share their experiences along the way.

The program has achieved:

- 1,551 calculations completed.
- A virtual launch event with Craig Reucassel from ABC's 'Fight for Planet A', reaching 81,500 households on social media.
- The installation of smart energy monitoring systems and development of action plans for each Champion Household.
- Support from the business community including RACQ, Brisbane Tool Library and Oz Harvest.

# Climate Adaptive Homes Project

Brisbane Sustainability Agency partnered with IAG's NRMA insurance brand to deliver a pilot project that aims to identify, develop and test solutions to help homeowners in South East Queensland (SEQ) to better prepare for severe weather events, such as storms, floods and bushfires.

A research project was undertaken in 2020-21 to assess the costs and benefits of mitigation solutions that SEQ homeowners could undertake to improve the storm resilience of their property. Building on the research undertaken, Brisbane Sustainability Agency will continue to partner with IAG to design and deliver a storm resilient homes assessment pilot project for SEQ.



Image taken by: Kgbo, 2020

## Reduce Your Juice

Reduce Your Juice, an initiative of Brisbane Sustainability Agency, helped households save money on their energy bills, using a combination of fun games, digital messages, activities and rewards to help participants reduce their energy usage.

Brisbane Sustainability Agency partnered with AGL to roll out the Reduce Your Juice program to almost 1,500 of their vulnerable and COVID-impacted customers over a six-week period in 2020.

The program was highly successful, with participants achieving a 10 per cent reduction in energy use compared to the retailer's standard customers.



# Events and Community Engagement



The Bin Ladies: teaching people how to best dispose of their rubbish at home, at the Green Heart Fair.

# Green Heart Fair



Brisbane Sustainability Agency is proud to deliver Brisbane's favourite sustainability festival, the Green Heart Fair (the Fair), in partnership with Brisbane City Council. Following the delivery of a virtual Fair in September 2020 as a result of the Covid-19 impacts, the Fair returned in May 2021 at 7th Brigade Park, Chermside, with an estimated 20,000 residents attending the event and 3,000 free native plants given away.

In 2020-21, the Green Heart Fair celebrated:

- 43% of past attendees returned to the May 2021 event.
- A 94% satisfaction rating from those that attended the May 2021 event.
- 1,600 litres of organic waste was diverted from landfill from the May 2021 event.
- 1,807 new clean and green newsletter sign-ups.
- 13,990 people reached over the September 2020 virtual event weekend.



# WasteSMART Brisbane Awards



Brisbane Sustainability Agency proudly delivers the WasteSMART Brisbane Awards on behalf of Brisbane City Council. These Awards celebrate the achievements of those in our community who undertake 'waste smart' activities and practices to create a clean and green Brisbane.

Key highlights included:

- 195 nominations received.
- 4,177 votes received in the public voting category.
- Seven award categories and 11 awards with a prize pool worth over \$4,000.
- Sponsor partnerships with IKEA, Cleanaway, Containers for Change Queensland and the University of Queensland.



# Clean Up Australia Day



On behalf Brisbane City Council, Brisbane Sustainability Agency coordinated Clean Up Australia Day volunteers and activities throughout Brisbane, helping to clean up our local parks, streets and bushland, and conserve our beautiful environment.

Key highlights included:

- 397 sites registered across Brisbane.
- 24,000 volunteers registered for the event with 45 skip bins distributed.



## Community Waterways Clean-up Program

The Community Waterways Clean-up Program was launched in 2021, designed to help keep Brisbane waterways clean and engage the community with their local waterway. In 2020-21, three community events were held at Moorhen Flats, Woollongabba, with five community groups participating in the event.



Key highlights included:

- 2,545 square meters of Moorhen Flats cleaned up by volunteers with hundreds of microplastics, cigarette butts and bottle caps collected.

# Sustainability Research & Innovation Congress 2021



The Office of the Queensland Chief Scientist and Brisbane Sustainability Agency hosted the Sustainability and Science Showcase in June 2021 to highlight the latest research, actions and ideas to help Queenslanders do their bit to protect the planet.

Key highlights included:

- Three industry forums held with highly regarded industry experts.
- More than 3,200 attendees throughout the day.
- Participation of over 20 stallholders, including universities and citizen science organisations.

## Live for Less

Live for Less, a Brisbane Sustainability Agency initiative, aims to empower the Brisbane community to make more affordable choices that reduce their environmental footprint. The online sustainable living hub provides DIY tips and advice for households on how to take meaningful, measurable action to reduce their footprint and cost of living in a range of areas, including lowering household waste, carbon emissions, energy bills and making choices to shop sustainably.

Key highlights included:

- 26,640 newsletter subscribers.
- 16,770 followers through social channels.
- Regular segments on ABC Radio Brisbane's sustainable living segment and 4EB.





# Corporate Partners

Brisbane Sustainability Agency acts as a conduit between business, community and government to forge powerful partnerships. In 2020-21, Brisbane Sustainability Agency was proud to partner with our Foundation and Principal partners.

## Foundation Partners

Foundation Partners are those businesses helping Brisbane Sustainability Agency transform Brisbane into Australia's most sustainable city through sharing their knowledge and expertise or committing to large sustainability projects and programs across the city.



## Principal Partners

Principal Partners are supporting Brisbane Sustainability Agency's business and residential programs through their leading sustainability products and services.



# Brisbane Sustainability Agency Board



**Nigel Chamier AM**  
Board Chair



**Dylan Byrne**  
Board Director



**Lady Jane Edwards AM**  
Board Director



**Guy Gibson**  
Board Director



**Andrea Kenafake**  
Board Director



**Ben O'Hara**  
Board Director



**Kathie Sadler**  
Board Director



**Patrice Sherrie**  
Board Director



**Tracy Melenewycz**  
Chief Executive Officer

# Financial Statements



Participant of the Brisbane Carbon Challenge.

**BRISBANE SUSTAINABILITY AGENCY PTY LTD**

**Annual Report**

**FOR THE YEAR ENDED 30 JUNE 2021**

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

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# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## DIRECTORS' REPORT 30 JUNE 2021

Directors present their report on Brisbane Sustainability Agency Pty Ltd (BSA) for the financial period ended 30 June 2021.

### Directors

The names of the Directors in office at any time during the period ended 30 June 2021 are:

<b>Names</b>	<b>Position</b>	<b>Appointed/Resigned</b>
Katherine Sadler	Director	Appointed: 6 April 2009
Colin Jensen	Director	Resigned: 6 October 2020
William Lyon	Alternate Director	Resigned: 6 October 2020
Dylan Byrne	Director	Appointed: 20 June 2011
Neil Horrocks	Director	Resigned: 6 October 2020
Andrea Kenafake	Director	Appointed: 9 October 2020
Benjamin O'Hara	Director	Appointed: 9 October 2020
Nigel Chamier AM	Director (Chair)	Appointed: 9 October 2020
Patrice Sherrie	Director	Appointed: 9 October 2020
Lady Jane Edwards AM	Director	Appointed: 9 October 2020
Guy Gibson	Director	Appointed: 9 October 2020

Directors have been in office from the start of the period to the date of this report unless otherwise stated.

### Company Secretary

Katherine Sadler was appointed as Company Secretary on 29 November 2018.

No Director has received or become entitled to receive a benefit (other than a benefit included in the Notes to the financial Statements) because of a contract that the director, a firm of which the director is a member, or an entity in which the director has a substantial financial interest, has made (during the financial year or at any other time) with:

(a) the company; or

(b) an entity that the company controlled, or body corporate that was related to the company, when the contract was made or when the director received, or became entitled to receive, the benefit.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## DIRECTORS' REPORT

30 JUNE 2021

### 1. Director Information

#### a Meetings of Directors

During the financial year, 11 meetings of Directors (including Committees of Directors) were held.

Attendances by each Director during the year were as follows:

	Directors' Meetings		Audit and Risk Committee	
	Number eligible to attend	Number attended	Number eligible to attend	Number attended
Katherine Sadler	5	4	6	6
Colin Jensen	1	1	N/A	N/A
William Lyon (as alternate director)	N/A	N/A	N/A	N/A
Dylan Byrne	5	3	6	5
Neil Horrocks	1	1	N/A	N/A
Andrea Kenafake	4	4	N/A	N/A
Benjamin O'Hara	4	4	N/A	N/A
Nigel Chamier AM	4	4	5	4
Patrice Sherrie	4	4	5	5
Lady Jane Edwards AM	4	4	N/A	N/A
Guy Gibson	4	4	N/A	N/A

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## DIRECTORS' REPORT

30 JUNE 2021

### 2. General information

#### a Information on Directors

The names of each person who has been a Director during the year and to the date of this report are:

#### Katherine Sadler

Position Company Secretary, Brisbane Sustainability Agency Pty Ltd.

Qualifications and Experience

- BA, LLB, MBA, LLM
- Fellow of the Australian Institute of Company Directors
- Solicitor of the Supreme Court of Queensland
- Accredited Advisor, Family Business Australia
- CEO, General Practice Training Queensland Ltd

#### Colin Jensen

Position Director, Brisbane Sustainability Agency Pty Ltd

Qualifications and Experience

- CEO, Brisbane City Council
- Director, City of Brisbane Investment Corporation
- Fellow, Australian Institute of Company Directors
- Former Director, Translink Transit Authority
- Former Director, Urban Land Development Authority
- Former Coordinator General & Director General, Department of Infrastructure and Planning
- Former Director, City North Infrastructure
- Former Chief Engineer, Queensland Department of Main Roads

#### Dylan Byrne

Position Director, Brisbane Sustainability Agency Pty Ltd

Qualifications and Experience

- Partner, BDO Australia
- Member, CPA Australia and CAANZ

#### Neil Horrocks

Position Director, Brisbane Sustainability Agency Pty Ltd

Qualifications and Experience

- Professor and Centre Director, The University of Queensland Centre for Energy Data Innovation
- Fellow, Australian Institute of Company Directors
- Former CEO, Brisbane Green Heart CitySmart Pty Ltd
- Former Non Executive Director, Dial Before You Dig Queensland
- Former Network Strategic Data and Projects Manager, Energex



# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## DIRECTORS' REPORT

30 JUNE 2021

### 2. General information (continued)

#### a Information on Directors (continued)

##### **Nigel Chamier AM**

Position

Chair, Brisbane Sustainability Agency Pty Ltd

Qualifications and Experience

- Chair, Menzies Health Institute of Queensland
- Chair, Finance and Commercial Committee (South Bank Corporation)
- Chair, Millovate Pty Ltd
- Deputy Chair, ACT City Renewal Authority
- Member, Griffith University Foundation Board
- Former Honorary Consul for Sweden
- Fellow, Royal Institution of Chartered Surveyors
- Fellow, Australian Property Institute
- Fellow, Australian Institute of Company Directors
- Honorary Doctorate, Griffith University
- Awarded Member of the Order of Australian (AM) in 2016

##### **Guy Gibson**

Position

Director, Brisbane Sustainability Agency Pty Ltd

Qualifications and Experience

- Head of Development, Qld, Property, Lendlease
- Director, Suburban Alliance
- Member, Urban Futures Brisbane Board (Brisbane City Council)
- Honorary Life Member and Past President, Property Council of Australia (Queensland)
- Former National Director, Property Council of Australia
- Former Director of Town Planning, Brisbane City Council

##### **Andrea Kenafake**

Position

Director, Brisbane Sustainability Agency Pty Ltd

Qualifications and Experience

- Chair and Director, City Parklands Services Pty Ltd
- Served at Brisbane City Council from 1993 to 2021
- Former Divisional Manager, City Planning and Sustainability, Brisbane City Council (2014 to 2021)
- Former Chair, Inclusion Council, Brisbane City Council
- Former Executive Sponsor for Brisbane City Council's LGBTI Employee and Ally Network, River City Pride
- Winner 2019 Executive Leadership Award, Pride in Diversity's Australian LGBTI Inclusion Awards
- Graduate, Australian Institute of Company Directors
- Bachelor of Arts majoring in Organisational Psychology
- Masters in Rehabilitation

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## DIRECTORS' REPORT

30 JUNE 2021

### 2. General information (continued)

#### a Information on Directors (continued)

##### Lady Jane Edwards AM

Position

Director, Brisbane Sustainability Agency Pty Ltd

Qualifications and Experience

- Chairman and Chief Executive, BBS Communications Group
- Honorary Consul for France in Queensland
- Director, National Breast Cancer Foundation
- Director, City of Brisbane Mayor Projects Board
- Director, Property Industry Foundation
- Director, French Australia Chamber of Commerce, Queensland State Division
- Fellow of Australian Institute of Company Directors
- Fellow of the Australian Institute of Management
- Patron of French Foreign Legion, Queensland
- Patron of Amicale des Anciens des Troupes de Marine du Queensland
- Adjunct Professor of School of Journalism and Communications, University of Queensland
- Founding Chair, Queensland Premier's Literary Award and Judge
- Former Life Governor, Opera, Queensland
- Former Deputy Chair, Opera, Queensland
- Former Director, State Government Queensland Research Institute
- Former Communications Director and Board Member, World Expo '88
- Former Director, Queensland Clunies Ross Centre for Science and Industry
- Former Director, Queensland State Art Gallery
- Former Director, Queensland State Museum Executive
- Former Chairman, Board of Trustees for Queensland State Art Gallery
- Former Selection Committee, Head of School, Communications QUT
- Former Selection Committee, Communications Director University of Queensland
- Former Panel Selection Board, Board of Architects of Queensland for the Architect of the Year
- Former Selection panel, Queensland Tourist and Travel Corporation, Qld Tourism Awards
- Former Director and Deputy Chair, Warana Festival
- Former Chairman, Public Relations Committee of the Annual Salvation Army appeal, Queensland
- Former Director, Clean Up Australia Foundation, Sydney

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## DIRECTORS' REPORT

30 JUNE 2021

### 2. General information (continued)

#### a Information on Directors (continued)

##### Patrice Sherrie FCA GAICD

Position

Director, Brisbane Sustainability Agency Pty Ltd

Qualifications and Experience

- Director, Acumentis Group Limited
- Director, City of Brisbane Investment Corporation Pty Ltd
- Director, Andersens Floor Coverings Pty Ltd
- Director, Millovate Pty Ltd

##### Benjamin O'Hara

Position

Director, Brisbane Sustainability Agency Pty Ltd

Qualifications and Experience

- Director, Tangalooma Ecomarines
- Director, GPS Investment Fund Limited
- General Manager Land and Environment, Turner Family Foundation
- Former Funds Management Committee Member, Queensland Trust for Nature
- Former CEO, Queensland Trust for Nature
- Former Member of Minister Environment and Heritage working group on heritage preservation

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## DIRECTORS' REPORT

30 JUNE 2021

### 2. General information (continued)

#### b Principal activities

The principal activity of Brisbane Sustainability Agency Pty Ltd (BSA) during the 2021 financial year was to support the delivery of greater sustainability outcomes for Brisbane.

The principal activity of the Company may only change in accordance with the written direction and approval of the BSA Board.

No significant changes in the nature of the entity's activity occurred during the 2021 financial year.

### 3. Operating results and review of operations for the year

#### a Operating results

The profit of the company for the period amounted to a profit of \$463,426 (2020: Profit \$53,794).

#### b Dividends paid or recommended

No dividends were paid or declared since the start of the financial year. No recommendation for payment of dividends has been made.

### 4. Other items

#### a Significant changes in state of affairs

On 11 March 2020, the World Health Organisation ("WHO") declared a pandemic in respect of the increasing cases of COVID-19 being recorded on a global basis. Since the WHO declaration, The Australian Commonwealth and State governments have been implementing various policy measures to respond to the pandemic, including quarantine measures and economic stimulus packages.

As the situation remains fluid (due to evolving changes in government policy and evolving business and customer reactions thereto) as at the date these financial statements are authorised for issue, the Directors of the Company considered that the financial effects of COVID-19 on the Company's financial statements cannot be reasonably estimated for future financial periods.

The Company's Directors and Management have performed a preliminary assessment of the potential impact of COVID-19 based on the nature of the Company's operations and business model. At this stage, with the information available at the date these financial statements are authorised for issue, Management concluded that the outbreak of COVID-19 has not had a material impact on the 2021 financial results of the Company.

Except for the above, no other matters or circumstances have arisen during the 2021 financial year that have significantly or may significantly affect the entity.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## DIRECTORS' REPORT 30 JUNE 2021

### 4. Other items (continued)

#### b After balance date events

On 18 June 2021, Brisbane Green Heart CitySmart Pty Ltd amended its name to Brisbane Sustainability Agency Pty Ltd as the first step towards the merge of existing Council-owned entities, Brisbane Green Heart CitySmart Pty Ltd and Oxley Creek Transformation Pty Ltd, to collectively supercharge Council's long-term plan for a clean, green and sustainable Brisbane.

In the 2021/22 financial year, Brisbane Sustainability Agency Pty Ltd will continue to progress the processes required to complete the merge with the transfer of the net assets and activities of Oxley Creek Transformation Pty Ltd to Brisbane Sustainability Agency Pty Ltd. This process is expected to be completed by 30 June 2022, and will involve the Company:

- assuming responsibility for the employees of Oxley Creek Transformation Pty Ltd, including their outstanding employee entitlements as at the date of their transfer (1 July 2021), and
- acquiring all remaining assets and assuming responsibility for all remaining liabilities of Oxley Creek Transformation Pty Ltd, including any active service agreements, in existence as at 30 June 2022.

To facilitate an orderly transition of Oxley Creek Transformation Pty Ltd's business activities to the Company over the next 12 months, Oxley Creek Transformation will retain sufficient funding to fulfil all of its existing contractual obligations and anticipated transactions during the 2021/22 financial year (the transition period).

While the Company cannot reliably estimate at this stage the amount of assets and liabilities it will ultimately assume through this process, as at 30 June 2021, Oxley Creek Transformation Pty Ltd reported total assets of approximately \$7,600,981 and total liabilities of \$3,933,874, including \$57,419 of employee-related obligations.

#### c Future developments and results

Likely developments in the operations of the Company and the expected results of those operations in future financial years have not been included in this report as the inclusion of such information is likely to result in unreasonable prejudice to the Company.

#### d Environmental issues

The Company's operations are not regulated by any significant environmental regulations under a law of the Commonwealth or of a state or territory of Australia.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## DIRECTORS' REPORT 30 JUNE 2021

### 5. Indemnification and insurance of officers

#### a Indemnification

Brisbane Sustainability Agency Pty Ltd is covered under Brisbane City Council insurance for Public Liability, Products Liability and Professional Indemnity. The coverage is provided by the Queensland Local Government Mutual Liability Pool. This policy covers legal liability to third parties for:

- Personal injury and/or damage to property caused by an occurrence and/or:
- Arising out of negligent act, error or omission whenever or wherever the incident was or may have been committed or alleged to have been committed by the member.

### 6. Proceedings on behalf of company

#### a Leave or proceedings

No person has applied for leave of court to bring proceedings on behalf of the Company or intervene in any proceedings to which the Company is a party for the purpose of taking responsibility on behalf of the Company for all or any part of those proceedings.

The Company was not a party to any such proceedings during the year.

### 7. Auditor's Independence Declaration

#### a Auditor's independence declaration

The lead auditor's independence declaration in accordance with section 307C of the *Corporations Act 2001*, for the year ended 30 June 2021 has been received and can be found on page 10 of the Director's report.

#### b Auditor

The Auditor General of Queensland has been appointed auditor of the company for the financial year ended 30 June 2021 in accordance with sections 325 of the *Corporations Act 2001*.

### 8. Sign off details

#### a Sign off information

Signed in accordance with a resolution of the Board of Directors:

Director:

*Migel Chamier*

Director:

*Katherine Sadler*

Dated: 28-Jul-2021 | 12:34 AEST

## AUDITOR'S INDEPENDENCE DECLARATION

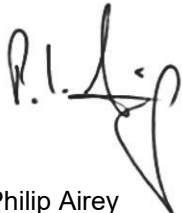
To the Directors of Brisbane Sustainability Agency Pty Ltd

This auditor's independence declaration has been provided pursuant to s.307C of the *Corporations Act 2001*.

### Independence declaration

As lead auditor for the audit of Brisbane Sustainability Agency Pty Ltd for the financial year ended 30 June 2021, I declare that, to the best of my knowledge and belief, there have been:

- (a) no contraventions of the auditor independence requirements of the *Corporations Act 2001* in relation to the audit
- (b) no contraventions of any applicable code of professional conduct in relation to the audit.



Philip Airey  
as delegate of the Auditor-General

30 July 2021

Queensland Audit Office  
Brisbane

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30 JUNE 2021

	Note	2021 \$	2020 \$
Revenue	2	5,264,612	4,611,325
Marketing costs		(83,585)	(165,255)
Occupancy costs		(13,334)	(13,649)
Administration costs		(650,198)	(610,922)
Employee expenses	3	(1,508,352)	(1,668,843)
Event/Project costs	4	(2,433,548)	(1,884,644)
Office costs		(9,426)	(15,792)
Finance costs		(4,674)	(4,412)
Bad debts		20,000	(3,882)
Depreciation, amortisation and impairments		(118,069)	(190,132)
<b>Total Expenses</b>		<b>(4,801,186)</b>	<b>(4,557,531)</b>
<b>Profit for the year</b>		<b>463,426</b>	<b>53,794</b>
Other Comprehensive Income		-	-
<b>Total Comprehensive Income</b>		<b>463,426</b>	<b>53,794</b>

This statement is to be read in conjunction with the accompanying Notes and Significant Accounting Policies



# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2021

	Note	2021 \$	2020 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	5	3,591,851	624,778
Trade and other receivables	6	314,191	344,708
Contract assets	7	-	160,490
Other assets	8	25,585	18,632
<b>TOTAL CURRENT ASSETS</b>		<b>3,931,627</b>	<b>1,148,608</b>
<b>NON-CURRENT ASSETS</b>			
Right-of-use assets	9	293,543	728,008
Plant and equipment	10	57,482	27,848
<b>TOTAL NON-CURRENT ASSETS</b>		<b>351,025</b>	<b>755,856</b>
<b>TOTAL ASSETS</b>		<b>4,282,652</b>	<b>1,904,464</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	11	722,267	369,278
Contract liabilities	12	2,264,270	262,192
Employee benefits	13	80,967	58,924
Other liabilities	14	29,115	38,152
Lease liabilities	15	113,049	176,401
<b>TOTAL CURRENT LIABILITIES</b>		<b>3,209,668</b>	<b>904,947</b>
<b>NON CURRENT LIABILITIES</b>			
Employee benefits	13	16,653	21,738
Lease liabilities	15	299,456	684,330
<b>TOTAL NON CURRENT LIABILITIES</b>		<b>316,109</b>	<b>706,068</b>
<b>TOTAL LIABILITIES</b>		<b>3,525,777</b>	<b>1,611,015</b>
<b>NET ASSETS</b>		<b>756,875</b>	<b>293,449</b>
<b>EQUITY</b>			
Issued capital	16	1	1
Retained earnings		756,874	293,448
<b>TOTAL EQUITY</b>		<b>756,875</b>	<b>293,449</b>

This statement is to be read in conjunction with the accompanying Notes and Significant Accounting Policies

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2021

2021

	Ordinary Shares \$	Retained Earnings \$	Total \$
Balance at 1 July 2020	1	293,448	293,449
Net profit/(loss) for period	-	463,426	463,426
Balance at 30 June 2021	1	756,874	756,875

2020

	Ordinary Shares \$	Retained Earnings \$	Total \$
Balance at 1 July 2019	1	269,109	269,110
Restated balance at 1 July 2019 [note 1(n)]	-	(29,455)	(29,455)
Net profit/(loss) for period	-	53,794	53,794
Balance at 30 June 2020	1	293,448	293,449

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2021

	Note	2021 \$	2020 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Receipts from government grants, corporate partners and customers sales		7,475,915	4,788,038
Payments to suppliers and employees		(4,334,914)	(4,384,532)
Interest received		1,781	3,268
Net cash (used in)/provided by operating activities	21	<u>3,142,782</u>	<u>406,774</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Payments for property, plant and equipment		(32,993)	(2,349)
Net cash (used in)/provided by investing activities		<u>(32,993)</u>	<u>(2,349)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>			
Lease payments - interest component		(11,649)	(21,232)
Lease payments - principal component		(131,067)	(169,001)
Net cash (used in)/provided by financing activities		<u>(142,716)</u>	<u>(190,233)</u>
Net increase in cash and cash equivalents held		2,967,073	214,192
Cash and cash equivalents at beginning of year		624,778	410,586
Cash and cash equivalents at end of financial year	5	<u>3,591,851</u>	<u>624,778</u>

This statement is to be read in conjunction with the accompanying Notes and Significant Accounting Policies

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 1 Summary of Significant Accounting Policies

#### (a) General Information

##### (i) Reporting entity and basis of preparation

Brisbane Sustainability Agency Pty Ltd (the 'Company') is a company limited by shares, incorporated and domiciled in Australia. BSA, formerly Brisbane Green Heart CitySmart Pty Ltd, changed its registered company name on 18 June 2021.

The address of the registered office is Level 8, 307 Queen Street, Brisbane, QLD 4000.

The principal place of business is Level 8 Suite 2, 307 Queen Street, Brisbane, QLD 4000.

The Company's sole principal activity is to support the reduction of greenhouse gas emissions and support the delivery of Council's Vision 2031 for a 'Clean Green City'. The company is a not for profit proprietary company limited by shares. The company is wholly owned by the Brisbane City Council; therefore the Brisbane City Council is the parent entity of Brisbane Sustainability Agency Pty Ltd.

No dividends have been paid or declared throughout the 2021 financial year.

The financial statements are general purpose financial statements which have been prepared in accordance with *Australian Accounting Standards* (AASBs) adopted by the *Australian Accounting Standards Board* (AASB) and the *Corporations Act 2001*. The financial statements have been authorised for issue by the Board of Directors as at the date of signing the directors' declaration.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in notes.

The financial statements are presented in the Australian Currency, which is the Company's functional currency.

##### (b) Use of estimates and judgements

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the entity and that are believed to be reasonable under the circumstances.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 1 Summary of Significant Accounting Policies (continued)

#### (b) Use of estimates and judgements (continued)

Where circumstances change, management have the discretion to adjust their estimates and judgements accordingly in the period in which the estimate is revised and in any future periods as relevant. Estimates and assumptions that have a potential effect are outlined in the following accounting policies and subsequent notes relating to:

- plant and equipment, including the annual review of depreciation rates, assets' lives and residual value; and
- employee benefits of annual leave and long service leave.

#### (c) Taxation

##### (i) Income tax

The company is exempt from Commonwealth Income Tax as a State/Territory Body under *Section 24AK of the Income Tax Assessment Act 1936*.

##### (ii) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of cash flow on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

The net amount of GST recoverable from or payable to the Australian Taxation Office is included as part of the receivables or payables.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 1 Summary of Significant Accounting Policies (continued)

#### (d) Going concern

The financial report has been prepared on the going concern basis. This basis has been adopted as the Company should receive ongoing funding through Funding Deeds that support the Company from Brisbane City Council to fund the operation.

A Funding agreement is in place between the Company and Brisbane City Council which outlines the parameters for the Company receiving and using grant funding. This Agreement outlines that Brisbane City Council does not guarantee any future grants and that the Company will need to apply for funds in the budget submission process each year.

Historically, Brisbane City Council has provided operational funding and additional event funding. For the financial year ending 30 June 2021, Brisbane City Council have confirmed their continued support.

Funding arrangements are in place with Corporate Partners to provide cash and in-kind support to the business over the next 12 months.

#### (e) Rounding of amounts

All balances are stated in Australian dollars, rounded to the nearest dollar. Consequently, sub totals and totals may not add due to rounding, but the overall discrepancy is no greater than two.

#### (f) Reclassification of financial information

BSA have changed the presentation and classification of items in the Statement of Comprehensive Income in the 2021 financial statements, including reclassifications to the comparative figures. In 2020 BSA transitioned its accounting records to the accounting software package Xero. In 2021 BSA undertook a review of its transactions, specifically related to Event/Project Costs, and identified a more meaningful method of classifying expenses using Xero's categorisation functionality. The below restatement is the result of this review:

Line Item	2020 \$	2020 restated \$	Reclassified Amount
Marketing Costs	26,071	165,255	139,184
Administration Costs	446,146	610,922	164,776
Event/Project Costs	2,193,016	1,884,644	(308,372)
Finance Costs	Nil	4,412	4,412
<b>Total</b>	<b>2,665,233</b>	<b>2,665,233</b>	<b>Nil</b>

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 1 Summary of Significant Accounting Policies (continued)

#### (g) New and revised accounting standards

##### *AASB 1059 - Service Concession Arrangements: Grantors*

AASB 1059 applies to concession arrangements where the operator provides public services related to a service concession on behalf of a grantor, and manages at least some of those services under its own discretion, rather than at the direction of the grantor. The new standard will cause a change in accounting practice as grantors move from a 'risks and rewards' approach to a 'control approach'.

The following arrangements are explicitly excluded from the scope of the standard:

- arrangements that do not deliver a public services (e.g. assets used for commercial purposes)
- arrangements where the operator does not provide and manage at least some of the public services under its own discretion (e.g. outsourcing service agreements where the public sector entity has control of the asset), and
- arrangements that involve service and management components where the asset is not controlled by the grantor (e.g. privatised assets that are subject to price regulation).

The transition date for AASB 1059 was 1 July 2020. Consequently, these standards first applied to the Company in the 2021 financial year.

##### *AASB 2018-6 - Amendments to Australian Accounting Standards - Definition of a Business and AASB 2018-7 Amendments to Australian Accounting Standards - Definition of Material*

To align with equivalent changes approved by the International Accounting Standards Board in October 2018, the Australian Accounting Standards Board published AASB 2018-6 and AASB 2018-7 to amend the definitions of a 'business' and 'material' in December 2018.

AASB 2018-6 clarifies the definition of a 'business' to assist entities when determining whether a transaction should be accounted for as a business combination or an asset acquisition. AASB 2018-7 clarifies the definition of what is 'material' to the financial statements, including adding guidance and explanations to accompany the definition.

These standards apply to the Company in the 2021 financial to annual reporting periods beginning on or after 1 January 2020, therefore they first applied to the Company from 1 July 2020.

An assessment of AASB 1059, AASB 2018-6 and AASB 2018-7 has been performed for the Company, and there is no material impact relating to the introduction of these standards in the 2021 financial year.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 2 Revenue

	2021	2020
	\$	\$
<b><i>Revenue from Contracts with Customers</i></b>		
Event and Engagement Services	629,730	674,174
Flood Resilient Homes Program	2,572,217	2,733,000
Partner and Member Services	130,178	80,158
Project and Consulting Services	616,588	592,725
Resilient Clubs Program	693,344	-
	<b>4,642,057</b>	<b>4,080,057</b>
<b><i>Other revenue</i></b>		
Interest Income	1,781	3,268
General Operations	620,773	528,000
	<b>622,554</b>	<b>531,268</b>
<b>Total Revenue</b>	<b>5,264,611</b>	<b>4,611,325</b>

Revenue is recognised at the fair value of the consideration received or receivable, at the time indicated below:

#### **Event and Engagement Services**

Event and engagement services relates to revenue for events including Green Heart Fairs, and is recognised in the month that the event is held.

#### **General Operations**

General operations relates to Brisbane City Council funding, and is brought to account on receipt.

#### **Partner and Member Services**

Membership subscriptions are recognised as a contract liability on the balance sheet once received in advance of the membership period, and recognised as revenue over time as the membership period expires.



# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 2 Revenue (continued)

#### **Project and Consulting Services, Flood Resilient Homes Program, Resilient Clubs Program**

Project and consulting services relates to fees charged to third parties in respect to services provided by BSA in relation to specific projects (for example the Flood Resilient Homes Program and the Resilient Clubs Program). Revenue is recognised over time in accordance with the services undertaken.

### 3 Employee Expenses

	2021	2020
	\$	\$
<b>Employee benefits</b>		
Wages and salaries	1,252,287	1,397,200
Superannuation contributions	126,869	139,608
Annual leave	97,627	107,015
Long service leave	13,652	4,835
<b>Employee related expenses</b>		
Workers' compensation	1,400	1,378
Payroll tax	9,813	17,129
Other employee related expenses	6,704	1,678
<b>Total</b>	<b>1,508,352</b>	<b>1,668,843</b>

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 3 Employee Expenses (continued)

#### (a) Full-time equivalent employees

The number of employees including full-time employees and part-time employees measured on a full-time equivalent basis:

	2021	2020
Full-time employees	14.9	8
Part-time employees	3	3
<b>Total</b>	<b>17.9</b>	<b>11</b>

Note: Brisbane Sustainability Agency Pty Ltd also had a number of casual staff and contractors throughout the year to support the workflow requirements of the company.

### 4 Event/Project Costs

	2021	2020
	\$	\$
Event and Engagement services	32,979	16,807
Project and Consulting services	150,474	26,650
General operations	26,192	12,830
Flood Resilient Homes Program	1,825,167	1,822,277
Business Development and Sales	3,541	3,962
Partner and Member services	-	2,118
Resilient Clubs Program	395,195	-
<b>Total</b>	<b>2,433,548</b>	<b>1,884,644</b>

### 5 Cash and Cash Equivalents

	2021	2020
	\$	\$
Cash on hand	1	1
Cash at bank	3,591,850	624,777
<b>Total</b>	<b>3,591,851</b>	<b>624,778</b>

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 6 Trade and Other Receivables

	2021	2020
	\$	\$
Trade Debtors	309,191	364,708
Provision for doubtful debts	-	(20,000)
Sundry Debtors	5,000	-
<b>Total</b>	<b>314,191</b>	<b>344,708</b>

Receivables are due for settlement between 7 and 45 days and are carried at amounts due. The collectability of debts is assessed under the forward looking expected credit loss (ECL) model, with a loss allowance equal to 12-month expected credit losses being recognised at 30 June each year.

### 7 Contract Assets

	2021	2020
	\$	\$
Contract Assets	-	160,490
<b>Total</b>	<b>-</b>	<b>160,490</b>

In 2020, CitySmart fulfilled contractual obligation associated with the Brisbane City Council WasteSMART Awards ahead of receipt of payment, resulting in a \$160,490 contract asset.

### 8 Other assets

	2021	2020
	\$	\$
CURRENT		
Prepayments	25,585	18,632
<b>Total</b>	<b>25,585</b>	<b>18,632</b>

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 9 Right-of-use assets

#### *Buildings*

The Company leases premises which is used as office space. The lease includes a car park and is amortised on a straight line basis until the end of the lease term.

	2021	2020
	\$	\$
Buildings	293,543	728,008
<b>Total</b>	<b>293,543</b>	<b>728,008</b>

### 10 Plant and Equipment

	2021	2020
	\$	\$
<b>Furniture and Fittings</b>		
Furniture and Fittings	40,388	17,925
Accumulated Depreciation	(1,623)	(723)
<b>Total furniture and fittings</b>	<b>38,765</b>	<b>17,202</b>
<b>Office Equipment</b>		
Office Equipment	14,600	14,600
Accumulated Depreciation	(5,382)	(4,534)
<b>Total office equipment</b>	<b>9,218</b>	<b>10,066</b>
<b>Computer Equipment</b>		
Computer Equipment	38,020	27,490
Accumulated Depreciation	(28,521)	(26,910)
<b>Total computer equipment</b>	<b>9,499</b>	<b>580</b>
<b>Total</b>	<b>57,482</b>	<b>27,848</b>

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 10 Plant and Equipment (continued)

#### (a) Movement in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Furniture & Fittings \$	Office Equipment \$	Computer Equipment \$	Leasehold Improvements \$	Total \$
<b>30 June 2021</b>					
Balance at beginning of year	17,202	10,067	580	-	27,849
Additions	22,463	-	10,530	-	32,993
Depreciation expense	(900)	(849)	(1,611)	-	(3,360)
<b>Balance at 30 June 2021</b>	<b>38,765</b>	<b>9,218</b>	<b>9,499</b>	<b>-</b>	<b>57,482</b>
<b>30 June 2020</b>					
Balance at beginning of year	17,822	10,989	18,818	210,335	257,964
Additions	-	-	2,349	-	2,349
Adjustment due to AASB 16	-	-	-	(210,335)	(210,335)
Depreciation expense	(620)	(922)	(20,587)	-	(22,129)
<b>Balance at 30 June 2020</b>	<b>17,202</b>	<b>10,067</b>	<b>580</b>	<b>-</b>	<b>27,848</b>

#### (b) Recognition and measurement

Plant and equipment are measured at their cost less accumulated depreciation and accumulated impairment loss. Cost includes incidental costs directly attributable to the acquisition. Items of property, plant and equipment with a total value less than \$1,000 are treated as an expense in the year of acquisition.

Subsequently, expenditure is only capitalised when it is probable that future economic benefits will flow to the Company from it, and the costs incurred can be measured reliably. Ongoing repairs and maintenance are expensed as incurred.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 10 Plant and Equipment (continued)

#### (c) Depreciation

The depreciable amount of all assets, including capitalised leased assets, are depreciated on a straightline basis over the asset's useful life. The straightline basis and diminishing value basis is used as it best fits the pattern of consumption of the assets.

The estimated useful lives for the current and comparative years of significant items of property, plant and equipment are as follows:

	2021	2020
Furniture and Fittings	20 years	20 years
Office Equipment	3-10 years	3-10 years
Computer Equipment	2-3 years	2-3 years
Leasehold improvements	8 years	8 years

Depreciation methods, useful lives and residual values are reviewed at each reporting date and adjusted if appropriate.

#### (d) Impairment

All physical and intangible assets are assessed for impairment on an annual basis. If an indicator of possible impairment exists, the Company determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

Assets are tested for recoverability whenever events or changes in circumstances indicate that its carrying value may not be fully recoverable.

For the operating period to 30 June 2021 no impairment losses have been recorded (2020: nil).

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 11 Trade and Other Payables

	2021	2020
	\$	\$
CURRENT		
Trade payables	426,746	277,028
Accrued liabilities	110,168	61,044
GST payable	180,359	28,047
Other payables	4,994	3,159
<b>Total</b>	<b>722,267</b>	<b>369,278</b>

Trade and other payables represent the liability outstanding for goods and services provided to the company prior to the end of the financial period which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition. Due to their short term nature, these liabilities are not discounted.

### 12 Contract Liabilities

	2021	2020
	\$	\$
CURRENT		
Contract liabilities	2,264,270	262,192
<b>Total</b>	<b>2,264,270</b>	<b>262,192</b>

Brisbane Sustainability Agency Pty Ltd receives funding from Brisbane City Council as an advanced payment with associated performance obligations, and therefore recognises funding as a 'contract liability' on receipt of payment. On satisfaction of contract liability performance obligations, Brisbane Sustainability Agency recognises the value of obligations as 'revenue'.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 13 Employee benefits

	2021	2020
	\$	\$
<b>CURRENT</b>		
Superannuation payable	-	870
Annual leave provision	62,230	58,054
Long service leave provision	18,737	-
<b>Total</b>	<b>80,967</b>	<b>58,924</b>
<b>NON CURRENT</b>		
Long service leave provision	16,653	21,738
<b>Total</b>	<b>16,653</b>	<b>21,738</b>

#### **Wages, salaries, annual leave, sick leave and long service leave**

Wages, salaries and annual leave due but unpaid at 30 June 2021 are recognised in the Statement of Financial Position at the remuneration rates expected to apply at the time of settlement. Payroll tax and workers' compensation insurance are a consequence of employing employees, but are not counted in an employee's total remuneration package. They are not employee benefits and are recognised separately as employee related expenses. Employer superannuation contributions and long service leave expenses are regarded as employee benefits.

For unpaid entitlements expected to be paid within 12 months, the liabilities are recognised at their non discounted values. For those entitlements not expected to be paid within 12 months, the liabilities are recognised at their present value, calculated using yields on Fixed Rate Commonwealth Government bonds of similar maturity. Long service leave has been recognised based on the likelihood of employees' reaching 10 years of continuous service.

History to date indicates that on average, sick leave taken during the period is less than the entitlement accrued. This is expected to continue in future periods. Accordingly, it is unlikely that existing accumulated entitlements will be used by employees and no liability for unused sick leave entitlements is recognised. As sick leave is non-vesting, an expense is recognised for this leave as it is taken.

#### **Retirement benefit obligations**

Employer superannuation contributions are paid to employees' nominated superannuation fund. Contributions to superannuation funds are recorded as they become payable and the company's legal or constructive obligation is limited to these contributions.



# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 14 Other liabilities

	2021	2020
	\$	\$
CURRENT		
PAYG Withholding payable	29,115	33,563
Payroll tax payable	-	4,589
<b>Total</b>	<b>29,115</b>	<b>38,152</b>

### 15 Lease liabilities

Brisbane Sustainability Agency Pty Ltd has the following lease at 30 June 2021:

- Sublease business premises at 8/307 Queen Street Brisbane.

The lease was entered into on 1 November 2016, and expired on 31 October 2020. The Company proceeded with the option to renew the lease for an additional four year period. On 1 November 2020, a new lease was entered into and expires on 31 October 2024.

The table below shows the maturity analysis of the lease liabilities based on contractual cash flows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.

<1 year	1 - 5 years	> 5 years	Total	Total per statement of financial position
\$	\$	\$	\$	\$
121,909	308,562	-	430,471	412,505

	2021	2020
	\$	\$
CURRENT		
Lease liabilities	113,049	176,401
<b>Total</b>	<b>113,049</b>	<b>176,401</b>
NON CURRENT		
Lease liabilities	299,456	684,330
<b>Total</b>	<b>299,456</b>	<b>684,330</b>

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 16 Issued Capital

#### (a) Summary Table

	2021	2020
	\$	\$
Ordinary shares	1	1
<b>Total</b>	<b>1</b>	<b>1</b>

#### (b) Ordinary shares

	2021	2020
	No.	No.
At the beginning of the reporting period	1	1
At the end of the reporting period	1	1

The holders of ordinary shares are entitled to participate in dividends and the proceeds on winding up of the company. On a show of hands at meetings of the company, each holder of ordinary shares has one vote in person or by proxy, and upon a poll each share is entitled to one vote.

The company has authorised share capital amounting to \$1 which is owned by Brisbane City Council.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 17 Risk Management Framework

#### Risk exposure and risk management strategies

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises two types of risk: currency risk and interest rate risk.

The Company does not trade in foreign currency and is not exposed to commodity price changes or other market prices. The Company does not undertake any hedging in relation to interest risk and the impact of interest rate movements is not material.

Credit risk is the risk that the Company may incur financial loss as a result of another party to a financial instrument failing to discharge their obligation.

The maximum exposure to credit risk at reporting date is the gross carrying amount of receivables. No collateral is held as security and there are no other credit enhancements relating to receivables held by the Company. The Company reduces exposure to credit risk by monitoring the collectability of outstanding amounts on a regular basis.

Liquidity risk refers to the ability of an entity to meet its obligations associated with financial liabilities. The Company manages liquidity risk by continuous monitoring of cash flows.

Brisbane City Council has also agreed to provide ongoing financial support to the Company. This is evidenced through Brisbane City Council 2021-22 Annual Plan and Budget which include the following projects:

Project	2021-22 \$000	2022-23 \$000	2023-24 \$000	2024-25 \$000
Brisbane Sustainability Agency Pty Ltd - Operations	585	589	600	622
Green Heart Communities	338	344	351	363
Green Heart Sustainability Events	585	586	594	613

The Company reduces the exposure to liquidity risk by ensuring the Company has sufficient funds available to meet employee and supplier obligations at all times. This is achieved by ensuring that minimum levels of cash are held within the various bank accounts so as to match the expected duration of the various employee and supplier liabilities.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 17 Risk Management Framework (continued)

#### Financial instruments

##### Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument.

Brisbane Sustainability Agency Pty Ltd has categorised and measured the financial assets and financial liabilities held at balance date as follows:

##### Financial Assets

- Cash and cash equivalents (Note 5)
- Receivables measured at amortised cost (Note 6)

##### Financial Liabilities

- Payables measured at amortised costs (Note 11)

Financial assets and financial liabilities are presented separately from each other and offsetting has not been applied.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 18 Auditors' Remuneration

	2021	2020
	\$	\$
During the period the following fees were paid or payable for services provided by the Auditor of the Company:		
Auditing services from the Auditor General of Queensland	22,500	18,500
<b>Total</b>	<b>22,500</b>	<b>18,500</b>

There are no non-audit services included within this balance

### 19 Contingent Liabilities and Contingent Assets

In the opinion of the Directors, the Company did not have any contingent assets or liabilities at 30 June 2021 (30 June 2020: Nil)

### 20 Transactions with related parties

#### (a) Transactions with parent entity

Brisbane Sustainability Agency Pty Ltd is a controlled entity of Brisbane City Council. During the year, the following transactions (inclusive of GST if applicable) occurred with Brisbane City Council.

Name of entity	Type of transaction	2021	2020	Additional information
Brisbane City Council	Funding	1,052,306	1,161,600	20(a)(i)
Brisbane City Council	Sales	5,722,230	3,528,775	20(a)(ii)
Brisbane City Council	Purchases	1,540	3,249	20(a)(ii)

- (i) Grant funding was received from parent entity Brisbane City Council for the 2021 financial year. The funding consisted of \$528,000 Operational funding, \$336,000 Program funding and \$92,642.02 of funds for Board remuneration.
- (ii) Transactions between Brisbane Sustainability Agency Pty Ltd and its Parent entity were on an arm's length basis and occurred in the ordinary course of business. Of sales invoiced during the year, a balance of \$236,159.67 is yet to be collected at 30 June 2021. Of purchase invoices received during the year, a balance of \$nil is yet to be paid.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 20 Transactions with related parties

#### (b) Transactions with other related entities

The following transactions (inclusive of GST if applicable) occurred with other related parties of Brisbane Sustainability Agency Pty Ltd.

Other related parties include subsidiaries of Brisbane Sustainability Agency Pty Ltd's parent entity, Brisbane City Council.

Name of entity	Type of transaction	2021	2020	Additional information
Queensland Urban Utilities	Sales	24,500	46,750	20(b)(i)
Oxley Creek Transformation	Purchases	23,099.60	-	20(b)(ii)

(i) Transactions between Brisbane Sustainability Agency Pty Ltd and its connected entities were on an arm's length basis and occurred in the ordinary course of business.

Of sales invoiced during the year, a balance of \$22,000 is yet to be collected at 30 June 2021.

(ii) Transactions between Brisbane Sustainability Agency Pty Ltd and Oxley Creek Transformation Pty Ltd related to a reimbursement of Interim CEO remuneration.

#### (c) Transactions with key management personnel (KMP)

KMP include the Board of Directors and executive management team of Brisbane Sustainability Agency Pty Ltd. The compensation paid to KMP for 2020/2021 is disclosed at note 20(d).

The executive management team of Brisbane Sustainability Agency Pty Ltd include:

##### Management Team

James Bulinski (Chief Executive Officer)	Resigned: 12 February 2021
Tracy Melenewycz (Interim Chief Executive Officer)	Appointed: 15 February 2021
Troy McGrath (Senior Manager, Market Development)	Appointed: 22 August 2014
Angela Heck (Senior Manager, Sustainability Marketing & Communications)	Appointed: 23 January 2017
Elizabeth Willmott (Senior Manager, Events and Community Engagement )	Appointed: 9 February 2017
Jane Holden (Senior Manager, Program Delivery)	Appointed: 12 November 2018
Reid Ossington (Projects and Operations Manager)	Resigned: 4 December 2019

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 20 Transactions with related parties (continued)

#### (d) Transactions with Key Management Personnel (KMP) (continued)

The totals of remuneration paid/payable to the Key Management Personnel (including Board members) of Brisbane Sustainability Agency Pty Ltd during the year are as follows:

	2021	2020
	\$	\$
Short-term employee benefits	724,165	846,468
Long-term employee benefits	12,296	4,781
Post-employment benefits	68,270	77,971
Termination benefits	-	13,352
	<u>804,731</u>	<u>942,572</u>

#### (e) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

Details of transactions between the company and other related parties are disclosed below:

Details of transaction	2021	2020	Additional information
Key Management Personnel services provided by a related party (value inclusive of GST).	<u>46,406</u>	<u>15,444</u>	20(e)(i)

- (i) In 2020 and 2021, the Company purchased legal services from entities that are controlled by members of Key Management Personnel. In 2021, the Company also paid BDO for Director's fees and Chair fees performed by members of Key Management Personnel. All purchases were at arm's length and were in the normal course of operations.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 21 Cash Flow Information

#### (a) Reconciliation of result for the year to cashflow from operating activities

	2021	2020
	\$	\$
Net profit/ (loss) for the period	463,426	53,794
Cash flows excluded from profit attributable to operating activities		
Non cash flows in profit:		
- depreciation	118,069	190,132
- rent free period/ leased asset incentive	-	-
- interest expense	11,649	21,232
Changes in assets and liabilities:		
- (increase)/decrease in trade and other receivables	2,193,085	183,374
- (increase)/decrease in other assets	(6,953)	(1,856)
- increase/(decrease) in trade and other payables	306,462	13,594
- increase/(decrease) in employee benefits	57,044	(53,495)
Cashflow from operations	<u>3,142,782</u>	<u>406,774</u>



# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

### 22 Events Occurring After the end of the Reporting Period

On 18 June 2021, Brisbane Green Heart CitySmart Pty Ltd amended its name to Brisbane Sustainability Agency Pty Ltd as the first step towards the merge of existing Council-owned entities, Brisbane Green Heart CitySmart Pty Ltd and Oxley Creek Transformation Pty Ltd, to collectively supercharge Council's long-term plan for a green, green and sustainable Brisbane.

In the 2021/22 financial year, Brisbane Sustainability Agency Pty Ltd will continue to progress the processes required to complete the merge with the transfer of net assets and activities of Oxley Creek Transformation Pty Ltd to Brisbane Sustainability Agency Pty Ltd. This process is expected to be completed by 30 June 2022.

From the perspective of BSA, the transfer of any assets and activities from OCT will be in the nature of 'contributions by owners' as it will create a further residual interest for the BCC in the net assets of BSA. Accordingly, on recognition of any assets or liabilities transferred from OCT to BSA, BSA will recognise a corresponding contribution by owner directly in equity. While the merger with OCT will result in an increased level of operations for BSA, it is not expected to have a material impact on the financial statements.

Except for the above, no matters or circumstances have arisen since 30 June 2021 that will significantly affect, or may significant affect:

- a) the company's operations in current and future financial years, or
- b) the results of those operations in current and future financial years, or
- c) the company's state of affairs in current and future financial years.

# BRISBANE SUSTAINABILITY AGENCY PTY LTD

## DIRECTORS' DECLARATION

The Directors of the Company declare that:

1. The financial statements, comprising the statement of comprehensive income, statement of financial position, statement of cash flows, statement of changes in equity, accompanying notes, are in accordance with the *Corporations Act 2001* and:
  - (a) comply with Australian Accounting Standards and the *Corporations Regulations 2001*; and
  - (b) give a true and fair view of the entity's financial position as at 30 June 2021 and of its performance for the year ended on that date.
2. In the Directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors:

Director: *Nigel Chamier*

Director: *Katherine Sadler*

Dated: 28-Jul-2021 | 12:34 AEST

## INDEPENDENT AUDITOR'S REPORT

To the Members of Brisbane Sustainability Agency Pty Ltd

### Report on the audit of the financial report

#### Opinion

I have audited the accompanying financial report of Brisbane Sustainability Agency Pty Ltd (the Company).

In my opinion, the financial report:

- a) gives a true and fair view of the Company's financial position as at 30 June 2021, and its financial performance and cash flows for the year then ended
- b) complies with the *Corporations Act 2001*, the *Corporations Regulations 2001* and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2021, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including summaries of significant accounting policies and other explanatory information, and the directors' declaration.

#### Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report.

I am independent of the Company in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*. I am also independent of the entity in accordance with the auditor independence requirements of the *Corporations Act 2001*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Responsibilities of the Company for the financial report

The Company's directors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Corporations Act 2001*, the *Corporations Regulations 2001* and Australian Accounting Standards, and for such internal control as the Company's directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The Company's directors are also responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

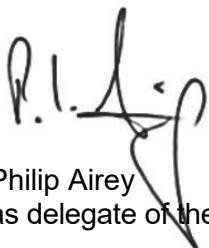
## **Auditor's responsibilities for the audit of the financial report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Company.
- Conclude on the appropriateness of the Company's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Company's directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Philip Airey  
as delegate of the Auditor-General

30 July 2021

Queensland Audit Office  
Brisbane



**BRISBANE**  
Sustainability  
AGENCY

[www.sustainablebrisbane.com.au](http://www.sustainablebrisbane.com.au)  
(07) 3007 7000